

Memo, No: 31.00.0000.037.99.04.22-10

Dated:20/02/2024

**Notification**

Mr. Md. Shamim Hossain, Assistant Programmer, Land Administration Training Center, Dhaka has been granted Earned Leave as Ex-Bangladesh leave for 15 (fifteen) days starting from 27/02/2024 to 12/03/2024 or for 15 (Fifteen) days starting from the date of commencement of leave for travelling to India. This leave is granted for the purpose of his medical check-up. The following terms and conditions are applicable for this travel:

- He will draw his pay and allowances in local currency. No part of it should be drawn in foreign currency.
- All related expenses will be borne by Mr.Md. Shamim Hossain himself.
- He will inform the actual date of commencement of leave to this ministry.
- He will not be allowed to stay abroad beyond the approved period.
- The provision of Rule 34 of Appendix VIII of BSR (part-1) is applicable for this approval.

By order of the President

  
(Esrat Farzana)  
Deputy Secretary  
Phone: 88-0255101239  
E-mail: [admin3@minland.gov.bd](mailto:admin3@minland.gov.bd)

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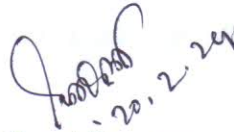
**Copy for kind information and necessary action (not in order of seniority):**

01. Cabinet Secretary, Cabinet Division. Bangladesh Secretariat, Dhaka/Principal Secretary to The Prime Minister, Prime Minister's Office, Tejgaon, Dhaka.
02. Senior Secretary, Ministry of Public Administration, Bangladesh Secretariat, Dhaka.
03. Senior Secretary, Ministry of Foreign Affairs, Dhaka.
04. H. E. High Commissioner, High Commission of India in Bangladesh.
05. H. E. High Commissioner, High Commission of Bangladesh in India.
06. Director General, Department of Immigration and Passports, Dhaka.
07. Director (Joint Secretary), Land Administration Training Center, Dhaka.
08. Director, Hazrat Shahjalal International Airport, Dhaka.
09. Chief Accounts and Finance Officer, Ministry of Land, Dhaka (with request to deduct the approved Earned leave of 15 (Fifteen) days from his attainable Earned Leave account).
10. Programmer, Ministry of Land (with request to upload the notification in the website of the Ministry of Land).
11. Immigration Officer, Land Port, Benapole, Jashore.
12. Mr. Md. Shamim Hossain, Assistant Programmer, Land Administration Training Center, Dhaka.

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Copy for kind information:

01. Additional Secretary (Administration), Ministry of land.
02. PS to Secretary, Ministry of Land.
03. Master Copy/Office Copy.

  
20.2.24  
(Esrat Farzana)  
Deputy Secretary