

Memo, No: 31.00.0000.037.025.006.19-156

Dated: 27.03.2022

To

Chief Accounts and Finance Officer
Ministry of Land
71, Purana Paltan, Dhaka.

From:

Mohammed Abul Kalam
Deputy Secretary
Ministry of Land
Bangladesh Secretariat, Dhaka.

Subject: **Sanction for participation in the training cum study tour on 'Land Management Training and Land Reform System' in Malaysia (Kualalumpur, Malacca and Langkawi)'.**

The undersigned is directed to convey the Ministry of Land's approval for the following 15 (fifteen) Officers to participate in the training cum study tour on 'Land Management Training and Land Reform System' in Malaysia (Kualalumpur, Malacca and Langkawi) for 06 (six) days (including travel time), scheduled to be held from 03.04.2022 to 08.04.2022 or from the nearest convenient date under the following terms and conditions;

Serial	Description (Faculty Members and Representation of Ministry of Land)	
01	Mr. Md. ARIF (5986) Director (Joint Secretary), Land Administration Training Center, Dhaka.	
02	Mst. NAZMOON NAHAR(15782) Deputy Secretary Ministry of Land.	
03	Mrs. SULTANA RAZIA (15670) Deputy Secretary & Deputy Director (Administration & Finance), Land Administration Training Center, Dhaka.	
04	Mrs. FARHANA KARIM (16709) Senior Assistant Secretary & Assistant Director (Administration), Land Administration Training Center, Dhaka.	
05	Mrs. KEYA DEBNATH (17695) Senior Assistant Secretary & Assistant Director (Training-2), Land Administration Training Center, Dhaka.	
Trainees of Basic Land Management Courses		
Serial	Name, Designation, Present workplace	Mob. No. & e-mail address
01	Mrs. RUBIYA KHANAM (17986) Assistant Commissioner (Land), Narayanganj Sadar (Placed to Dhaka Division as Assistant Commissioner).	01675943542 rubiya.khanjyoti@gmail.com

Serial	Name, Designation, Present workplace	Mob. No. & e-mail address
02	Mrs. RAKHI BANERJEE (18004) Assistant Commissioner, Deputy Commissioner's Office, Magura.	01721007434 rakhibanerjee7@gmail.com
03	Mrs. SADIA UMMUL BANIN(17759) Senior Assistant Commissioner, Deputy Commissioner's Office, Netrokona.	01923839042 sadiaummulbanin007@gmail.com
04	Mr. SUBIR KUMAR DAS (17993) Assistant Director, National Skills Development Authority, Prime Minister's Office.	01674669085 subir785@gmail.com
05	Mr. JOYNAL ABEDIN(17958) Assistant Commissioner (Land), Jhenaigati, Sherpur.	01719240331 joynaldupad@gmail.com
06	Mrs. SHIKRITY PRAMANIK (18014) Assistant Commissioner (Land), Tanore, Rajshahi	01771317705 pramanik.skp@gmail.com
07	Mrs. MOUSUMI HAQUE (20698) Assistant Commissioner (Land), Akkelpur, Joypurhat.	01726128945 mh.lopa90@gmail.com
08	Mr. RIDWANUR RAHMAN (20666) Senior Assistant Secretary & PS to The Chairman, Bangladesh Energy and Power Research Council.	01777743238 ridwan.dk@gmail.com
09	Mr. MAHID-AL- HASSAN(20669) Assistant Project Director (Senior Assistant Secretary), Bangabandhu Sheikh Mujib Education city Development Project.	01788627765 mahidalhassan@gmail.com
10	Mrs. NEYOTI RANI KOIRY (18104) Assistant Commissioner (Land), Charghat, Rajshahi.	neyoti92@gmail.com

02. During the training cum study tour in Malaysia (Kualalumpur, Malacca and Langkawi), Hridita Kader Trisha and Farifta Kader Shoureen, daughters of Mrs. Sultana Razia (15670), Deputy Secretary & Deputy Director (Administration & Finance), Land Administration Training Center, Dhaka will accompany her; Mr. Ahsan Shamim, husband and Raitah Ahsan daughter and Rayan Ahsan, son of Mrs. Farhana Karim (16709), Senior Assistant Secretary & Assistant Director (Administration), Land Administration Training Center, Dhaka will accompany her.

03. **Terms and Conditions:**

- They will start their journey for Malaysia (Kualalumpur, Malacca and Langkawi) on 03.04.2022 or on the nearest convenient date.
- The period of the visit and the time spent for travel and transit will be treated as on duty.
- Officers will draw their pay and allowances in local currency.
- The cost of the aforesaid training cum study tour and travel of the officers will be borne from the budget allocation of training code (3231301) in the financial year of 2021-22 of the Land Administration Training Center, Dhaka.



- e. All expenses related to the visit of Hridita Kader Trisha and Farifta Kader Shoureen will be borne by Mrs. Sultana Razia (15670), Deputy Secretary & Deputy Director (Administration & Finance), Land Administration Training Center, Dhaka and all expenses related to the visit of Mr. Ahsan Shamim, Raitah Ahsan and Rayan Ahsan will be borne by Mrs. Farhana Karim (16709), Senior Assistant Secretary & Assistant Director (Administration), Land Administration Training Center, Dhaka.
- f. They will not be allowed to stay abroad more than the approved period.
04. This order is issued with the approval of the competent authority.

27.03.2022

(Mohammed Abul Kalam)

Deputy Secretary

Phone: 88-02-9549253

E-mail: admin3@minland.gov.bd

Memo, No: 31.00.0000.037.025.006.19-156/1(37)

Dated: 27.03.2022


Copy for kind information and necessary action (Not in order of seniority):

1. Cabinet Secretary, Cabinet Division. Bangladesh Secretariat, Dhaka / Principal Secretary, Prime Minister's Office, Tejgaon, Dhaka.
2. Senior Secretary, Ministry of Public Administration, Bangladesh Secretariat, Dhaka.
3. Senior Secretary, Ministry of Foreign Affairs, Dhaka.
4. Executive Chairman, National Skills Development Authority, Prime Minister's Office, Agargaon, Dhaka.
5. Chairman, Bangladesh Energy and Power Research Council (BEPRC), Power Division Ministry of Power, Energy & Mineral Resources, IEB Bhaban (11th Floor), Ramna, Dhaka.
6. Director General, Department of Immigration and Passports, Dhaka.
7. Divisional Commissioner,.....
8. H. E. High Commissioner, High Commission of Malaysia in Dhaka, House No. 19 Road No. 6, Baridhara Diplomatic Enclave, Dhaka.
9. H. E. High Commissioner, High Commission of Bangladesh in Malaysia, No. 5B & 5C (Lot No. 9 & 10), Jalan Sultan Yahya Petra, 54100 Kuala Lumpur, Malaysia.
10. Mr. Md. Arif (5986), Director (Joint Secretary), Land Administration Training Center, Dhaka (with request to take further necessary action).
11. Project Director, Bangabandhu Sheikh Mujib Education city Development Project, BEZA, Prime Minister's Office, Biniyog Bhaban, Agargaon, Sher-E-Bangla Nagar, Dhaka.
12. Deputy Commissioner,.....
13. Mst. Nazmoon Nahar (15782), Deputy Secretary, Ministry of Land.
14. Mrs. Sultana Razia (15670), Deputy Secretary & Deputy Director (Administration & Finance), Land Administration Training Center, Dhaka.
15. Director, Hazrat Shahjalal International Airport, Dhaka.
16. Mrs. Farhana Karim (16709), Senior Assistant Secretary & Assistant Director (Administration), Land Administration Training Center, Dhaka.
17. Mrs. Keya Debnath (17695), Senior Assistant Secretary & Assistant Director (Admin), Land Administration Training Center, Dhaka.
18. Mrs. Sadia Ummul Banin (17759), Senior Assistant Commissioner, Deputy Commissioner's Office, Netrokona.
19. Mr. Joynal Abedin (17958), Assistant Commissioner (Land), Jhenaigati, Sherpur.
20. Mrs. Rubiya Khanam (17986), Assistant Commissioner (Land), Narayanganj Sadar, (Placed to Dhaka Division as Assistant Commissioner).

21. Mr. Subir Kumar Das (17993), Assistant Director, National Skills Development Authority, Prime Minister's Office.
22. Mrs. Rakhi Banerjee (18004), Assistant Commissioner, Deputy Commission Office, Magura.
23. Mrs. Shikrity Pramanik (18014), Assistant Commissioner (Land), Tanore, Rajshahi.
24. Mrs. Neyoti Rani Koiry (18104), Assistant Commissioner (Land), Charghat, Rajshahi.
25. Mr. Ridwanur Rahman (20666), Senior Assistant Secretary & PS to The Chairman, Bangladesh Energy and Power Research Council (BEPRC).
26. Mr. Mahid-Al-Hassan (20669), Assistant Project Director (Senior Assistant Secretary), Bangabandhu Sheikh Mujib Education City Development Project, BEZA, Prime Minister's Office, Biniyog Bhaban, Agargaon, Sher-E-Bangla Nagar, Dhaka.
27. Mrs. Mousumi Haque (20698), Assistant Commissioner (Land), Akkelpur, Joypurhat.
28. Programmer, Ministry Of Land [With request to upload the Government Order in the website of the Ministry of Land].
29. Hridita Kader Trisha, Daughter of Mrs. Sultana Razia (15670), Deputy Secretary & Deputy Director (Administration & Finance), Land Administration Training Center, Dhaka.
30. Farifta Kader Shoureen, Daughter of Mrs. Sultana Razia (15670), Deputy Secretary & Deputy Director (Administration & Finance), Land Administration Training Center, Dhaka.
31. Mr. Ahsan Shamim, husband of Mrs. Farhana Karim (16709), Senior Assistant Secretary & Assistant Director (Administration), Land Administration Training Center, Dhaka.
32. Raitah Ahsan, daughter of Mrs. Farhana Karim (16709), Senior Assistant Secretary & Assistant Director (Administration), Land Administration Training Center, Dhaka.
33. Rayan Ahsan, son of Mrs. Farhana Karim (16709), Senior Assistant Secretary & Assistant Director (Administration), Land Administration Training Center, Dhaka.
34. Office Copy/Master Copy.

Copy for kind information :

1. Additional Secretary (Administration), Ministry of Land.
2. PS to Minister, Ministry of Land.
3. PS to Secretary, Ministry of Land.

 27.03.2022
(Mohammed Abul Kalam)
Deputy Secretary