Government of the People's Republic of Bangladesh
Ministry of Land
Bangladesh Secretariat, Dhaka

Memo No:31.00.0000.044.25.014.14-57;

Date: 11.06.2017.

To : Chief Accounts Officer
Ministry of Land
71, Purana Paltan, Dhaka.

Sir,

The undersigned is directed to convey the sanction of the Government regarding the study tour of the following 3 (three) members delegation led by Mr, Mahbubul Ahasan , Senior Assistant Secretary, Land Appeal Board for visiting Malaysia from 14-06-2017 to 18-06-2017 (five days) or nearest convenient time.

Sl. No.	Members of the Delegation	Designation
1.	Mr. Md. Mahbubul Ahasan	Senior Assistant Secretary, Land Appeal Board
2.	Mr. Aminur Rahman Khan	Assistant Secretary, Land Appeal Board
3.	Mr. Md. Anisur Rahman	Librarian, Land Appeal Board

2. The approval is accorded subject to the following terms and conditions:
   (a) All expenses in this connection will be met from the allocation (3-4609-0000-4801) for the budget of fiscal year 2016-2017 of Land Appeal Board under the Ministry of Land.
   (b) The period of the study tour including travel time will be treated as on duty.
   (c) They will draw their usual pay and allowances in local currency during the aforesaid study tour.
   (d) They will not stay in Malaysia beyond approved period.
   (e) They will travel on the aforesaid day or nearest date to and from Dhaka.
   (f) They will submit a report on the tour to the Government of Bangladesh.

Yours obediently,

(Md Zafar Ullah)
Joint Secretary

Memo No:31.00.0000.044.25.014.14-57

Date: 11.06.2017.

1. Mr. Md. Mahbubul Ahasan, Senior Assistant Secretary, Land Appeal Board, Dhaka.
2. Mr. Aminur Rahman Khan , Assistant Secretary, Land Appeal Board, Dhaka.
3. Mr. Md. Anisur Rahman, Librarian Land Appeal Board, Dhaka .

11.06.2017
(Md Zafar Ullah)
Joint Secretary

Memo No: 31.00.0000.044.25.014.14-57

Date: 11.06.2017.

Copy for kind information and necessary action to:

1. Cabinet Secretary, Cabinet Division, Bangladesh Secretariat, Dhaka.
2. Principal Secretary, Prime Minister's Office, Tejgaon, Dhaka.
3. Senior Secretary, Ministry of Public Administration, Bangladesh Secretariat, Dhaka.
4. Senior Secretary, Ministry of Home Affairs, Bangladesh Secretariat, Dhaka.
5. Secretary, Ministry of Foreign Affairs, Segunbagicha, Dhaka-(with request to take necessary action for issuing Note Verbale in favour of the participants).
6. H.E. Bangladesh High Commision of Malaysia.
7. P.S. to Honorable Minister, Ministry of Land, Dhaka.
8. Director General (Asia), Ministry of Foreign Affairs, Dhaka.
9. Director, Hazrat Shahjalal International Airport, Dhaka.
10. P.S. To Secretary, Ministry of Land, Dhaka.
11. Immigration Officer, Hazrat Shahalal International Airport, Dhaka.
12. Office Copy.

মোঃ জাফর উল্লাহ্
যুগ্মসচিব
ভূমি মন্ত্রণালয়
গণপ্রজাতন্ত্রী বাংলাদেশ সরকার

(Md Zafar Ullah)
Joint Secretary