

Revised

Government of the People's Republic of Bangladesh
Ministry of Land
Bangladesh Secretariat, Dhaka

Memo No:31.00.0000.044.25.014.14-80

Date: 30.07.2017.

To : Chief Accounts Officer
Ministry of Land
71, Purana Paltan, Dhaka.


Sir,

The undersigned is directed to convey the sanction of the Government regarding the study tour of the following 4 (Four) member-delegation led by Mr, Md. Abu Taleb , Secretary, Land Appeal Board for visiting Korea from 05-08-2017 to 12-08-2017 (seven days) or nearest convenient time :

Sl.No.	Members of the Delegation	Designation
1.	Mr. Md. Abu Taleb	Secretary, Land Appeal Board
2.	Mr. Prodip Kumar Das	Joint Secretary, Ministry of Land
3.	Mr. A.N.M. Nazim Uddin	Deputy Secretary(Section Officer), Land Appeal Board
4.	Mr. Md. Touhidul Islam	Private Secretary to Secretary, Ministry of Land

2. The approval is accorded subject to the following terms and conditions:
- All expenses in this connection will be met from the allocation (3-4609-0000-4801) for the budget of fiscal year 2016-2017 of Land Appeal Board under the Ministry of Land.
 - The period of the study tour including travel time will be treated as on duty.
 - They will draw their usual pay and allowances in local currency during the aforesaid study tour.
 - They will not stay in Korea beyond approved period.
 - They will travel on the aforesaid day or nearest date to and from Dhaka.
 - They will submit a report on the tour to the Government of Bangladesh.


Yours obediently,


30.07.2017
(Md. Abdur Razzak)
Deputy Secretary

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- Mr. Md. Abu Taleb Secretary, Land Appeal Board
- Mr. Prodip Kumar Das Joint Secretary, Ministry of Land
- Mr. A.N.M. Nazim Uddin Deputy Secretary(Section Officer), Land Appeal Board
- Mr. Md. Touhidul Islam Private Secretary to Secretary, Ministry of Land



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Copy for kind information and necessary action to:

- Cabinet Secretary, Cabinet Division, Bangladesh Secretariat, Dhaka.
- Principal Secretary, Prime Minister's Office, Tejgaon, Dhaka.
- Senior Secretary, Ministry of Public Administration, Bangladesh Secretariat, Dhaka.
- Senior Secretary, Ministry of Home Affairs, Bangladesh Secretariat, Dhaka.
- Secretary, Ministry of Foreign Affairs, Segunbagicha, Dhaka (with request to take necessary action for issuing Note Verbale in favour of the participants).
- H.E. Bangladesh Ambassador of Korea.
- P.S. to Honorable Minister, Ministry of Land, Dhaka.
- Director General (Asia and Pacific), Ministry of Foreign Affairs, Dhaka.
- Director, Hazrat Shahjalal International Airport, Dhaka.
- P.S. To Secretary, Ministry of Land, Dhaka.
- Immigration Officer, Hazrat Shahjalal International Airport, Dhaka.
- Office Copy.

Date: 30.07.2017.


30.07.2017.
(Md. Abdur Razzak)
Deputy Secretary